



Herbert Warehouse
The Docks
Gloucester
GL1 2EQ

Friday, 10 May 2013

TO EACH MEMBER OF GLOUCESTER CITY COUNCIL

Dear Councillor

You are hereby summoned to attend the **ANNUAL MEETING OF THE COUNCIL** of the **CITY OF GLOUCESTER** to be held at the Council Chamber, North Warehouse, The Docks, Gloucester on **Monday, 20th May 2013** at the conclusion of the **Special Council Meeting held immediately prior at 15:00 hours** for the purpose of transacting the following business:

AGENDA

1. **APOLOGIES**

To receive any apologies for absence.

2. **ELECTION OF MAYOR**

To elect a Mayor for the Council year 2013/14.

3. **ELECTION OF SHERIFF AND DEPUTY MAYOR**

To elect a Sheriff and Deputy Mayor for the Council year 2013/14.

The Council will adjourn at this point in proceedings for afternoon tea and reconvene at approximately 5.15pm.

4. **MINUTES (Pages 1 - 12)**

To approve as a correct record the minutes of the Council Meeting held on 21 March 2013.

5. **DECLARATIONS OF INTEREST**

To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.

6. **ANNOUNCEMENTS**

To receive announcements from the Mayor and/or Chief Executive.

7. **ELECTION OF LEADER OF THE COUNCIL**

To elect a Leader of the Council and to note the appointment of the Deputy Leader of the Council and Cabinet Members for 2013/14.

ISSUES FOR DECISION BY COUNCIL

8. **SUSPENSION OF COUNCIL PROCEDURE RULES**

To waive Council Procedure Rules to allow the relevant officers to address the Council in respect of Items 12 and 13 on the agenda.

9. **APPOINTMENTS TO COMMITTEES, CONSULTATIVE FORUMS AND WORKING PARTIES AND NOMINATION FOR CHAIRS OF COMMITTEES AND VICE CHAIRS FOR 2013/14 (Pages 13 - 18)**

To appoint Members to Committees, Consultative Forums and Working Parties and to nominate Chairs and Vice Chairs of Committees as set out in the attached schedule (**final schedule to follow**).

10. **APPOINTMENTS TO OUTSIDE BODIES FOR 2013/14**

To appoint Members to Outside Bodies (**schedule to follow**).

11. **ADOPTION OF THE CONSTITUTION (Pages 19 - 20)**

Report of the Monitoring Officer and Group Manager, Legal and Democratic Services.

12. **TREASURY MANAGEMENT STRATEGY 2013-14 (Pages 21 - 52)**

Report of the Corporate Director of Resources.

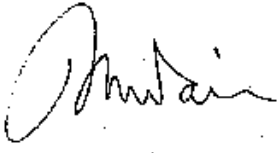
13. **PAY POLICY STATEMENT 2013-14 (Pages 53 - 62)**

Report of the Corporate Director of Resources.

14. **HOUSING OPTIONS UPDATE**

Report of the Cabinet Member for Housing, Health and Leisure (to follow).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Julian Wain', written in a cursive style.

Julian Wain
Chief Executive

NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area. For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and

- (b) either –
- i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

Access to Information

Agendas and reports can be viewed on the Gloucester City Council website: www.gloucester.gov.uk and are available to view five working days prior to the meeting date.

For further details and enquiries about this meeting please contact Tanya Davies, 01452 396125, tanya.davies@gloucester.gov.uk.

For general enquiries about Gloucester City Council’s meetings please contact Democratic Services, 01452 396126, democratic.services@gloucester.gov.uk.

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

FIRE / EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.